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INTERNATIONAL  
HAVENS OF PEACE AND OPPORTUNITY

## Family Laptop Program - Request Form

*A joint initiative of Tent Schools International (TSI) and Comprenew*

### Program Purpose and Terms

The Family Laptop Program's purpose is to offer laptop computers to refugee households for educational purposes, and through the agency or organization that is working directly with the family. This form is meant to be completed by this organization.

Qualifying households must be clients of the requesting organization and have no desktop/laptop computer or tablet in the residence. Laptop recipients ages 18 or older and who are living independently are considered a "household".

The organization is asked to facilitate any necessary training for effective use of the laptop, which should remain with the household following conclusion of services provided by the organization.

In order to show impact and grow the program, Tent Schools International requires an update from the organization after one year of use by the family, describing the program's impact using household-member names, narratives and photos, within confidentiality restrictions.

Laptops are offered at a reduced rate of \$50 per unit for families involved with the program. Distribution dates and locations are to be arranged by the organization, in collaboration with staff at Tent Schools International.

### Basic Information

Date of Request: \_\_\_\_\_ Name of Organization: \_\_\_\_\_

Organization's Email/Phone: \_\_\_\_\_

Street Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Organization's Contact Person (for the Laptop Program):

Name (First, Last): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## Family Information

*Please submit a separate form for each household in need of a computer.*

Full Name of Student(s): \_\_\_\_\_

Country of Origin: \_\_\_\_\_

What is the primary language spoken in the residence? \_\_\_\_\_

We want to ensure that recipient families are trained in the use of the hardware and software, as well the options available for internet restrictions, for maximum benefit and for safety when working online. Laptops come equipped with Windows 10 and Microsoft Office. Will your organization be able to provide this training? If so, how will this be managed?

\_\_\_\_\_

\_\_\_\_\_

Please include a training pamphlet on Windows 10, Microsoft Office and internet safety.

Because these computers are provided primarily for educational use, how many residents of the student's household are enrolled in a school or training program (including the student)?

\_\_\_\_\_Elementary \_\_\_\_\_High school \_\_\_\_\_College \_\_\_\_\_Job/Career Training

Preferred Laptop Delivery Date: \_\_\_\_\_

(Please allow three to four weeks from application to delivery)

**We agree to the terms and affirm all information provided here is correct.**

Printed Name of Organization's Representative: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Thank you!

Please return this form to Tent Schools International at 629 Ionia Ave. SW, Grand Rapids, MI 49503 (attention: Dale Dieleman), or e-mail a copy to [ddieleman@tentschoolsint.org](mailto:ddieleman@tentschoolsint.org).